

The Process of Teaching

I start with the seven laws of learning which are a well tested foundation on which to build a lesson.

Seven laws of learning

In Summary (which is how I memorise them)

Mastery

Attention

Communication

Known to unknown

Arousal

Assimilation

Review

Now to explain each

Mastery

You must have a through knowledge of what you are teaching so that you can present what they need to know and answer any questions they may have and if you do not know the answer then you must know where to find it and how to get it to the person(s) that asked the question.

Attention

The talk must be sufficiently interesting so that they will listen to what you are saying.

Communication

You must use a language and concepts they will understand

Known to unknown

You must start where they are at and may need to give a little background for this to bring them to where you are starting from.

Arousal

You must raise their interest in the subject so that they will continue to examine it after they leave the presentation.

Assimilation (how to apply concepts in the teaching)

You must show them how it can be made a part of their life or it is just imparted knowledge which demons can do better than you.

Review

They must be shown how to review what they have been taught so they can assimilate it into their life.

Guidelines for Oral Presentation and teaching

A basic format is as follows:

Introduction

Greetings

My Name is xxxx

I have been asked to speak by xxxxx

On the subject of xxxxx

Then state what you are going to teach or talk about

Objectives should be clearly stated here in point form.

Precis of the talk

I will be firstly explaining what I am about to talk about (definitions and similar)

Then I will be looking closely at some of the aspects of the subject

Then I will tell you how I believe it applies to our daily Christian life.

Points of the talk to be made

Body

The substance of what you are going to teach or talk about.

Conclusion

The teaching is reviewed and summarised

Ending

Thank you for time and attention

Any prayer or blessing you feel led to pray or ask God for.

This is only a guide and that God is original so that you must always be led by The Spirit as to what to do when you are speaking.

Note:

Speak with clarity, sufficient volume, & confidence

Make frequent eye contact with audience

Make your presentation more like a conversation as if you are having a conversation with a friend.

After all you are not speaking to enemies but people who want to hear what you are going to say.

Do not talk 'down to them' as if you are superior, but to them as if they are a friend.

Rehearse, Rehearse, Rehearse!

Rehearse your talk at least 5 times before presenting it, if possibly to people so they can tell you problems they find with it or understanding its contents

Practice enough so that you will end on time and not stumble from unfamiliarity with the presentation.

Do not read an entire script from your notes and only include keywords to remind you of important points. If you do not know the speech well enough to do this then perhaps you should not be giving it.

Do not be afraid to make changes to the presentation as you practice it as long as they are suggested by The Holy Spirit.

Effectively Using Notes

Reading complete scripts from notes inhibits audience eye contact and makes the presentation sound unnaturally static and makes presenter less engaging as you are not contacting the people but staring at notes.

You should use only sporadic keywords from notes which should be in an outline point form if you really know your material.

Guidelines for Oral Presentations

Be excited about your topic. If you are not interested in it, neither will your audience be

Point out something you found particularly interesting, unexpected, or funny

Dress appropriately so the audience is not distracted by what you wear or use for the talk

If using visual aids, ensure they are easy to see and use

End your presentation with a firm conclusion/summary and review of the material presented

Note:

The Holy Spirit is not bound by what He has done before so it is always necessary always to listen to Him so He can guide you to do things differently to what you normally do it.

Preparation

Preparation is very important. If Garbage is presented then Garbage is learned.

So proper preparation is necessary for a good presentation to be made.

Ask The Holy Spirit to guide you and it helps to give I t to Jesus to be Lord of.

Objectives

You must be able to state clearly what you are going to preach or teach.

You must then be able to break it down into the main points you are going to preach or teach.

You need to then determine what the audience must know to be able to understand what you are saying.

You must determine the best way to present these.

And finally, what you want the summation to be so that it presents and summarises what you wanted to preach or teach and so it stays in their memory and keeps their interest in what you taught as well as give them guidelines in applying to their life what you just taught them..

Materials to use

This will vary according to what you want to hand out.

If possible, find out what equipment you will have to use where you preach or teach (which means you need to have a backup plan for where you are going to preach or teach if the equipment there malfunctions).

Do you want to sell any materials there (which means the audience has to be able to afford the material) or give out hand outs?

The simpler the presentation material the more places it will be easier to use. Remember gimmicks do not replace quality of teaching or preaching.

Research needed to be done

Unless you understand what you are preaching or teaching you will usually not teach it correctly.

This means you need to identify what you need to learn to be able to correctly preach or teach a topic.

You need to identify what you need to learn or brush up and record the citation of anything you are going to quote in the talk.

You need to learn any special things you need to do to present the talk because of peculiarities in the subject matter.

Presentation Method

The acceptance of what is taught will only be as good as its method of presentation so this must be prepared properly.

Using your materials

You must determine the best way to present your material(s).

Sometimes minimal use of things like overheads to place on a large screen points or objectives you are talking about may be useful to focus people on the objective or point you are discussing.

Remember, not everyone will be able to clearly see overheads in a large room or hall.

You must also know if what you need to do this will be present where you are going to preach or teach.

You must determine what you need to take with you to the place of presentation.

You must be reasonably fluent in the use of whatever devices or methods you use or your trying to do things will distract or disrupt what you are presenting.

It may be worthwhile looking at the presentation on others to see what problems may arise.

Using notes

You should look at the audience as much as possible rather than keeping your head buried in notes. If you know the material well you only need point form to keep you on track in the message.

Having said this, the sermon by Jonathan Edwards that started the New England revival was read by him hunched over his notes using a candle to see them.

God can use anything so remember you are not touching their hearts, God is using your words to do this so you need to choose them carefully what to say or do as guided by The Holy Spirit. This is

why all preparation should be done with one ear listening to The Holy Spirit so He can correct or alter what you are writing to what He needs it to be.

Handouts

Do you need to give handouts?

Do you need to do it before the teaching as preparation or during it or after it as a summary?

How much do you need to put in them for the people to use them as you desire them too?

Degree and manner of audience participation

How involved do you want the audience to be?

How are they to be involved?

What will you use to involve them?

What do you hope to achieve by involving them?

Review of lesson

How will you review what you taught in the session you have just taught them?

How will they apply it to their life (so they take it away with them)?

What further reading or study can they do on the subject, if necessary?

Will you have a question time to answer any problems they may have as a result of the teaching.

Summary

What do you want them to take away with them when they leave?

How will you present it to them: note form, prose or other?

What do you hope to achieve by this summary

How will you give it to them?

Preservation

How will the material taught be made a part of their life?

Do they know what they have to do to do this?

Will they need a mentor or help and if so who is to do this?

Do you need to give them anything to help them do this?

Other Questions

How will material be reviewed?

How will you check what they have learned?

How can they teach it to others?

What do you need to give them to do this?

Jesus taught four main things

The Kingdom of God has come

Holiness is required to stay a citizen of it

You must do all in the quality of Love The Kingdom is expressed in

You must fight the enemy of The Kingdom who is out to destroy it and you.

This is why we have been delegated authority over the enemy to control him and destroy his works.

Jesus said also that it was our responsibility to do our side of these things to maintain our side of the salvation relationship and that He would give us The Holy Spirit to help us do this.

Remember

The Holy Spirit is original and does not need to teach the same thing the same way but consistency allows a better retention and application than teaching that is inconsistent in the way it is presented.

You need to teach how to apply what is taught. Satan taught the church knowledge was important and did not promote application of it. God says application is more important than knowledge.

Remember Satan knows more about The Bible than you do but does not apply it.

Closing Comments

One of the problems you will have is the church's emphasize theology and not relationship with the Trinity. This means you will have to emphasize relationship as a child of the Kingdom and not theology. However you'll have to backup everything you say with the Bible as that is our basis and source for everything. So as you speak relate everything back to your relationship with God and your place in the kingdom